* P: 02 9981 3040*

*M: 0448 900 104*

*E: sandie@freightclub.com.au*

**Freight Club Show Freight**

**Quote Request Form**

## Contact Details:

|  |  |
| --- | --- |
| Company name |  |
| ABN |  |
| Contact name |  |
| Address |  |
| Contact phone |  |
| Email address |  |

## Pick-up Details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Pick Up Address: |  | | | |
| When can we pick up from you? (Date) | | Please fill in the appropriate time (THIS IS VERY IMPORTANT): After \_\_\_\_\_\_AM/\_\_\_\_\_\_PM  Before \_\_\_\_\_\_AM/\_\_\_\_\_\_PM | | |
| When does the freight have to be delivered by? (What is the ‘Bump-in’ date?) | | What is the ‘bump-in’ time?  (THIS IS VERY IMPORTANT): After \_\_\_\_\_\_AM/\_\_\_\_\_\_PM  Before \_\_\_\_\_\_AM/\_\_\_\_\_\_PM | | |
| Have you filled in the move in form from the event organisers to allow us access to the loading dock? If you need a forklift to unload you will also need to fill this out. | | | YES | NO |
| \*\* Typically with most shows you will be given a “Bump-In” time by the logistics manager of the show, please communicate this to us as soon as you are allocated a time as this affects your delivery schedule\*\* | | | | |

## Show Details:

|  |  |
| --- | --- |
| Show name |  |
| Show start date |  |
| Show finish date |  |
| Venue |  |
| Hall Number |  |
| Stand Number |  |
| Loading Dock address |  |

## Show Organiser:

|  |  |
| --- | --- |
| Company |  |
| Contact Name |  |
| Contact Number |  |

## Your contact on-site:

|  |  |
| --- | --- |
| Contact Name |  |
| Contact Number |  |

## Freight Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. of pallets | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |
| No. of crates | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |
| No. of boxes | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |

|  |
| --- |
| Comments (please note anything else important or other items we’re collecting): |
| Special Instructions: |

|  |  |  |
| --- | --- | --- |
| Do you have a forklift?  *\*please note if you don’t have a forklift there is an additional cost for a tailgate* | Y | N |
| Will the goods be packaged?  *\*please note we require freight to be packed on pallets where possible* | Y | N |
| Would you like us to palletise your freight?  *\* Additional charges apply* | Y | N |
|  | | |

## Return of Freight:

|  |  |  |
| --- | --- | --- |
| Do you require us to return your goods after the show?  If yes please answer the below questions. | Y | N |

## Return Details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Pick Up Address: |  | | | |
| When can we collect your freight from the show? (The ‘bump-out’ Date): | | What is the ‘bump-out’ time? (THIS IS VERY IMPORTANT): After \_\_\_\_\_\_AM/\_\_\_\_\_\_PM  Before \_\_\_\_\_\_AM/\_\_\_\_\_\_PM | | |
| When do you need your freight back by? (Date): | | (THIS IS VERY IMPORTANT): After \_\_\_\_\_\_AM/\_\_\_\_\_\_PM  Before \_\_\_\_\_\_AM/\_\_\_\_\_\_PM | | |
| Have you filled in the move in form from the event organisers to allow us access to the loading dock? If you need a forklift to unload you will also need to fill this out. | | | YES | NO |
| \*\* Typically with most shows you will be given a “Bump-Out” time by the logistics manager of the show, please communicate this to us as soon as you are allocated a time as this affects your delivery schedule\*\* | | | | |

## Freight Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. of pallets | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |
| No. of crates | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |
| No. of boxes | Total weight (approx.) | Volume (m3) | Length (cm) | Width (cm) | Height (cm) |
|  |  |  |  |  |  |

|  |
| --- |
| Comments (please note anything else important or other items we’re collecting): |
| Special Instructions: |

|  |  |  |
| --- | --- | --- |
| Do you have a forklift?  *\*please note if you don’t have a forklift there is an additional cost for a tailgate* | Y | N |
| Will the goods be packaged?  *\*please note we require freight to be packed on pallets where possible* | Y | N |
| Would you like us to palletise your freight?  *\* Additional charges apply* | Y | N |
|  | | |

**PLEASE NOTE:**

* **IT IS CRUCIAL THAT ALL OF YOUR FREIGHT, INCLUDING INDIVIDUAL PIECES, ARE CLEARLY LABELLED WITH ALL CONTACT DETAILS – USING THE LABEL AT THE END OF THIS DOCUMENT**.
* Please make sure your items are wrapped properly on the pallet using shrink wrap, so they safely secured
* If your show finishes on a Sunday we will collect your goods on the following Monday
* If you require a fork lift to take you goods to your stand once they are delivered please make sure you contact the logistics company to arrange a booking time (extra charges apply)
* **Please note, if your goods are considered valuable, we would urge you to get separate insurance, as no Australian Freight/Transport Companies are permitted to provide insurance.**

|  |  |  |
| --- | --- | --- |
| Quote requested & authorized by:  (Full name) | Signature: | Date: |

**Freight Club Quotation Terms and Conditions**

In order to calculate your freight costs, please take note of the following, as the final invoice will be based according to this calculation:

**Calculation of chargeable kilograms**

**Please note all consignments are subject to cubic conversion and all interstate/intrastate consignments will be invoiced according to whichever is the greater of either actual weight or volume (Calculated at 250kgs per cubic metre).**

Once the goods are collected we will weigh and cube the goods. If the chargeable kilograms need to be adjusted they will be adjusted accordingly.

For example, your freight is 1.2m (L) x 0.90m (W) x 0.80m (H) = 0.86 CBM and weighs 140 kgs.

Cubic conversion is calculated as 0.86 CBM x 250 = 215 chargeable kgs.

Given that cubic conversion (cbm) is the greater, the transport rate is then applied to this chargeable figure.

For example, if the transport rate is 0.88c / kg x 215 chargeable kgs = $189.20

**IMPORTANT**

Consolidation of loose items:

For interstate transport, palletisation of loose items is sometimes necessary in order to keep your goods consolidated. It also minimises the risk of any damage or loss which may arise as a result of goods travelling loose.  It is at Freight Club’s discretion to palletize/consolidate goods if we feel this is necessary for the reasons listed above and you will be charged accordingly.

The overall dimensions of the pallet/cage/skid – not each individual item - will be used for the purposes of calculating the final invoice charges, in accordance with the quote provided to you. The height of the pallet itself is not included in the final figure.

1. Transit Liability and/or Insurance are not included. Federal legislation forbids us from providing insurance. However we can assist you to arrange insurance upon request.
2. For pickups booked and not cancelled prior to the vehicle arriving, a ***futile charge*** of $20.00 for carton pickups and $60 for pallet pickups, will apply.
3. Payments made via credit card (Visa and MasterCard accepted) will attract a 3% surcharge to cover our merchant fees and will be applied to the total invoice charge.
4. For deliveries where a ***tail lift vehicle or forklift*** is supplied for unloading, an additional charge will apply to each delivery.
5. The maximum pallet size is a base of 1.2m x 1.2m and 2m high with a maximum weight of 1000kg.
6. Freight Club reserves the right to charge any ***additional levies and or taxes*** if imposed upon us.
7. It is a requirement that when completing a consignment note that all weights, measurements, descriptions and classifications are ***clearly and accurately*** recorded on the consignment note or download file. It is hereby agreed that if weights and measurements are not recorded at all, or recorded incorrectly on the consignment note, then either Freight Club or its subcontractor can determine these. The determination shall be considered final and binding.
8. This quotation is subject to your **acceptance within 30 days of the date of quotation**.
9. You and your company agree to NOT solicit from any employee, former employee, subcontractor, or agent of Freight Club any services similar to those provided to you by Freight Club.
10. Pre-payment on all transactions is required within 48 hours of receipt of invoice.
11. Payment for standard freight is within 7 days of receipt of invoice.
12. Payment on return freight for exhibitions and events is required within 24 hours of receipt of invoice.
13. Freight Club reserves the right to impose a surcharge of 5% per day of the value of the freight charge on failure to comply with the terms as outlined above.
14. Included in the prices quoted, are one hour to load, and one hour to unload. Should any job exceed this time frame, the usual demurrage charge will apply.

|  |  |  |
| --- | --- | --- |
| Acceptance of quote and terms and conditions authorized by (Name & position): | Signature: | Date: |

**Accounts Department:** **Suite 26, 124-126 Old Pittwater Road, BROOKVALE, NSW 2100 Australia**

**Telephone:** **02 9981 3040 / 0448 900 104 / 0401 805 059**

**All Quotes are exclusive of GST**

**FRAGILE – with care please!**

|  |  |
| --- | --- |
| **Show** |  |
| **Loading Dock Address** |  |
| **Hall Number** |  |
| **Stand number** |  |
| **Company Name** |  |
| **Contact name** |  |
| **Contact number** |  |
| **Number of pallets** |  |
| **Freight Company** |  |

If there are any issues with this item, please contact Sandie Barber at Freight Club on   
02 9981 3040/0448 900 104